

# **DIRECTOR OF STUDENT MINISTRIES**

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Faith Christian Reformed Church

## **SUMMARY**

The Director of Student Ministries provides leadership in planning and implementing ministry engagements for ages 18 and under in order to create and nurture an environment in which spiritual formation and leader/peer fellowship are cultivated. Faith Church seeks to be inclusive of the wide range of diversity and backgrounds represented in our congregation as well as in the community around us. Our mission and vision is to be Christ followers who are growing in faith and who reach out in love. This guides all of our ministries, including youth and children.

## **RESPONSIBILITIES**

1. High School Ministry (HSM) and Middle School Ministry (MSM)
  1. Plan and implement regular gatherings in cooperation with volunteer leaders and student leaders. Ordinarily, each group will meet twice per month (HSM on Sunday evenings and MSM on Wednesday evenings).
  2. Plan and facilitate one yearly retreat for each group.
  3. Participate in organizing an intergenerational service-learning opportunity.
  4. Support students in extracurricular activities, and be present at school and community events as appropriate.
  5. Engage students in a yearly one-on-one or small group activity as able/desired.
2. Children's Ministries
  1. Cast vision and provide leadership and administrative support to Wednesday evening programs in collaboration with volunteer leaders.
  2. Plan and organize Sunday School for grades 6-8, and provide partnership and support to the preschool-5th grade Sunday School Coordinator as needed.
  3. Organize and oversee seasonal ministry engagements such as the Children's Christmas Program or VBS.
  4. Assist and encourage the Worship Center Coordinators and Nursery Coordinators as needed.
  5. Partner with other staff and ministry leaders to incorporate children in worship, service, hospitality, etc.
3. Administration
  1. Maintain clear and consistent communication with parents, volunteers, and the congregation as a whole.
  2. Track program expenses in keeping with the annual budget, and assist the Discipleship Team in annual budget planning.
  3. Ensure that annual background checks are completed for all volunteers working with children.
  4. Assist program leaders in requesting and collecting paperwork for medical and permission releases.
4. Demonstrate a commitment to the mission, vision, and ministry of the diverse Faith Church community.

## **QUALIFICATIONS**

1. Commitment to Jesus Christ and demonstration of a growing, vibrant faith.
2. Gifted at building relationships with youth and enthusiasm for seeing them grow in their faith.
3. Ability to work well with teams and equip volunteers.
4. Passion for intergenerational relationships and enfolding youth and children into the life of the church.
5. Skilled at communicating and listening, conflict management, and critical/creative thinking.

#### **EXPERIENCE AND SKILLS**

Experience providing leadership in a church setting is preferred. Candidates should be familiar with Reformed theology and worldview. Special consideration will be given to candidates able to speak Spanish.

#### **ACCOUNTABILITY**

The Director of Student Ministries will be accountable to the Pastor of Discipleship and Care, and will also work in tandem with the Discipleship Team and other staff as necessary.

#### **EXPECTATIONS**

The Director of Student Ministries will work an average of 25 hours per week, negotiable based on desired capacity and personal gifts/qualifications. Hours will vary by church season. This position requires some travel.