

MEMORIAL and SPECIAL GIFTS POLICY

When family or friends of a deceased member or friend of Bath Presbyterian Church reach the decision to memorialize the deceased by supporting Bath Presbyterian Church with a monetary or special gift the Finance Elder will be contacted.

Session will determine what will be purchased with Memorial Funds.

If monetary contributions are made the money will go into the Memorial Fund. The Memorial Fund will be monitored in a separate account, to be shown on the budget under non-budgeted items.

Spending memorial funds will be recommended by a session member and approved by the Session. All spending proposals generally will be for items and programs that broaden or are beyond the scope of the General Fund.

The session shall decide whether to accept or reject donations that are meant to stay in the church, be they specific items or money. Once accepted, donations become the property of the church to use, donate, or dispose of as session deems appropriate. Donated gifts that are coming in and going out will need session approval.

Names of those who make donations will be acknowledged to the family by the Financial Secretary (not amounts given). Monetary donations received from people outside the church will be recognized with a thank you note from the Clerk of Session on behalf of the church.