

TRINITY LUTHERAN CHURCH ANNOUNCEMENT FORM

Submitted by: _____
(name) (phone) (email)

Date Submitted: _____

Event Name: _____

Event Date: _____ Event Time: _____

Event Location: _____ Event Sponsor: _____

Event Purpose: _____

Event Audience: _____

Registration necessary? _____
(if yes, describe how to register)

Describe Fee for Event: _____

Who to contact if there are questions: _____
(name) (phone) (email)

Announcement For: Newsletter Bulletin Facebook Website Facebook video
 Verbal by Pastor on Sunday Other _____

Other Information? _____

This completed Form (electronic or hard copy) may be forwarded to our church secretary at secretary@trinitylutheraneb.org or to our pastor at pastor@trinitylutheraneb.org